



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



October 17, 2014

DIVISION MEMORANDUM

No. 553 s. 2014

**ONE-DAY CONFERENCE OF ALL DISTRICT/MUNICIPAL
SPORTS AND CULTURAL COORDINATORS**

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools**

1. In preparation for the smooth conduct of the 2014 edition of the Cebu Provincial Sports and Cultural Festival, this Office announces to the field the conduct of a One-Conference of all District/Municipal and Central/Lead Schools Sports Coordinators on October 23, 2014 at the Division Office Conference Hall, Sudlon, Lahug, Cebu City.
2. Pertinent matters relative to the conduct of the Provincial Meet shall be discussed during the conference.
3. The following schedules shall be observed:
 - October 23, 2014 - All District and Municipal Sports Coordinators
 - October 24, 2014 - All District and Municipal Cultural Coordinators
4. Participants are required to bring their Municipal Entry Forms ready for submission. (Copy hereto attached)
5. This Memorandum shall serve as Authority to Travel of all the concerned participants.
6. Transportation and other incidental expenses incurred by the participants shall be chargeable against local school MOOE/SEF/PTA or any fund, while food for lunch and a.m. and p.m. snacks shall be charged against the Pre-Paloro Funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

CEBU PROVINCIAL SPORTS AND CULTURAL FESTIVAL 2014

MUNICIPALITY ENTRY FORM FOR THE CULTURAL COMPETITIONS

- Important:**
1. Please accomplish in duplicate (one copy for participant, one copy for Division Office file).
 2. Municipal Entry Form is to be submitted not later than November 3, 2014.

Municipality: _____ **Level:** _____

Cultural Competition/s to be participated by the municipality (please check):

- _____ **Vocal Solo for Elementary pupils**
- _____ **Vocal Solo for Secondary students**
- _____ **Duet for Secondary students**
- _____ **Balitaw for Secondary students**
- _____ **Balak for Elementary pupils**
- _____ **Folkdance for Elementary pupils**
- _____ **Folkdance for secondary students**
- _____ **Search for Festival Queen 2014**
- _____ **Dance Palabas Competition for (Secondary)**
- _____ **Drum and Lyre Corps (Elementary)**
- _____ **Drum and Bugle Corps (Secondary)**

Submitted by: _____
Signature above printed name

Designation

Noted:

District Supervisor/Lead Secondary Principal

Received by: _____ **Date:** _____



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CEBU PROVINCIAL SPORTS FESTIVAL 2014
Municipal Entry Forms for Sports Events

Note: (To be accomplished and submitted in duplicate not later than _____, attention: (Mrs. Nenita G. Jaralve)

Municipality: _____ Level: _____

Important:

1. Please specify the events to be competed whether boys or girls.
2. In the case of Athletics and Swimming, please specify the events to be participated (e.g. 100 m. boys-elem., 100 m. Freestyle boys-elem. etc.)
3. For racket sports, please indicate whether singles, doubles or mixed doubles.
4. Each credentials folder when submitted should be accompanied with a photocopy of the Municipal Entry Form (MEF). The MEF should be the first page of the credentials folder.
5. The data in this form shall be the basis for the assignment of billeting rooms.

Games/Events to be participated	No. of Athletes		No. of Coaches		No. of Kitchen Staff		Total	
	Male	Female	Male	Female	Male	Female	Male	Female

Prepared by: _____

District PESS/Municipal Lead Sec. School MAPEH Coordinator
 (Signature above printed name)

Noted by: _____

District Supervisor/Municipal Lead Secondary Principal
 (Signature above printed name)

Approved: _____
 Municipal Mayor
 (Signature above printed name)

Received by: _____ Date: _____

Remarks of Receiving Personnel: _____